

North Somerset Council

REPORT TO THE EMPLOYMENT COMMITTEE

DATE OF MEETING: 2 APRIL 2019

SUBJECT OF REPORT: ASSISTANT DIRECTOR (NEIGHBOURHOOD SERVICES) DEVELOPMENT & ENVIRONMENT

TOWN OR PARISH: N/A

OFFICER/MEMBER PRESENTING: CHIEF EXECUTIVE

KEY DECISION: N/A

RECOMMENDATIONS

That the Employment Committee agrees to progress the recruitment of the Assistant Director (Neighbourhood Services) and authorises the Chief Executive to commence the process with external advertisement of the post.

1. SUMMARY OF REPORT

The report recommends commencement of the recruitment process to the vacant post of Assistant Director (Neighbourhood Services) in the Development & Environment directorate.

2. POLICY

The Employment Committee has responsibility to oversee arrangements for advertising, interviewing and selecting candidates for senior roles.

3. DETAILS

Members will be aware that the post of Assistant Director (Operations) in the Development & Environment directorate is currently vacant. Recruitment to the post has been awaiting an appointment to the Director post in order that the new director might input to the structure and process. Following successful appointment to the director role and subsequent discussions between the Chief Executive and the director designate it has been confirmed that this is a key role within the Development and Environment directorate, which should be progressed. The title of the role has been amended to reflect the remit more clearly now Neighbourhood Services instead of Operations.

The director designate starts with North Somerset Council on 3rd June. It is therefore proposed that the Chief Executive lead on the officer input to the recruitment process with full involvement by the director designate in the recruitment process alongside the Employment Committee.

4. CONSULTATION

None

5. FINANCIAL IMPLICATIONS

Costs for the assistant director post are contained within the directorate budget.

6. LEGAL POWERS AND IMPLICATIONS

There are no legal implications arising from the proposals.

7. RISK MANAGEMENT

None

8. EQUALITY IMPLICATIONS

The appointment to the Assistant Director role will be made accordance with council policies and practice.

AUTHOR

Chief Executive – Jo Walker

BACKGROUND PAPERS

Job description and person specification.